

Dewsbury Town Board

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Wednesday 30 July 2025

Notice of Meeting

Dear Member

Dewsbury Neighbourhood Board

The **Dewsbury Neighbourhood Board** will meet in the **Council Chamber ,
Town Hall, Dewsbury** at **4.00 pm** on **Thursday 7 August 2025**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.



Keith Ramsay
Chair

The Dewsbury Town Board members are:-

Member	Responsible For:	
Keith Ramsay	Mid Yorkshire Hospitals NHS	Chair
Councillor Graham Turner	Cabinet Member - Finance and Regeneration	Local Authority
Councillor Nosheen Dad	Cabinet Member - Adult Social Care and Corporate	Local Authority
Chief Supt Jim Griffiths	West Yorkshire Police	Central Government
Paul Burnett	Empire House – Targetfollow	Business Sector
Fara Butt	Shire Beds Ltd	Business Sector
Anis Dadu	Managing Partner, XYZ Law	Business Sector
Charlie Dunn	Director - Charles Neil Advisory Ltd	Business Sector
Martin Walsh	Martin Walsh Associates	Business Sector
Sophie Johnson	Director, Northfield Consulting	Community Sector & Deputy Chair
Anum Rehman	Youth Voice Champions Group	Community Sector
Peter Mason	Managing Director, Mood Developments	Developer Sector
Helen Rose	Director of External Relations, Kirklees College	Education Sector
Christine Fox	Director of Customer and Community Service, Connect Housing	Housing Sector
Palvinder Singh	Principal and Chief Executive, Kirklees College	Education Sector
Iqbal Mohamed		Central Government

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Dewsbury Neighbourhood Board

To receive apologies for absence from Board Members who are unable to attend this meeting.

2: Declaration of Interests

1 - 2

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

3: Minutes of Previous Meeting

3 - 10

To approve the minutes of the meeting of the Board held on 1st May 2025.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Board.

5: Public Question Time

The meeting will hear any questions from the general public.

Questions should be emailed to executive.governance@kirklees.gov.uk no later than 5:00pm Monday 4th August 2025.

Members of the public can ask questions relating to the work of the Town Board or issues set out on this agenda.

6: Deputations/Petitions

The Board will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

7: Chairs Update

Keith Ramsay – Chair of Board

8: Terms of Reference

11 - 38

To consider Dewsbury Neighbourhood Boards updated Terms of Reference.

Contact: Michelle Illingworth, Project Officer, Town Centres Regeneration.

9: Deputy Mayor of Policing and Crime update

To receive a verbal update from the Deputy Mayor, West Yorkshire Policing and Crime on:

- 1) The Region's strategic priorities and how they might impact/translate into practice for Dewsbury
- 2) Plans and measures available to tackle anti-social behaviour in the town centre/public spaces.

Contact: Michelle Illingworth, Project Officer, Town Centre Regeneration.

10: Plan for Neighbourhoods 39 - 44

To receive an update on Plan for Neighbourhoods.

Contact: Jame Blamires, Project Officer, Town Centre Regeneration.

11: Active Travel Update

To receive a verbal update on Active Travel across Dewsbury.

Contact: David Wildman, Head of Town Centres (Interim)

12: Project Budget Reallocation 45 - 50

To consider the reallocation of Town Fund Grant.

Contact: Michelle Illingworth, Project Officer, Town Centres Regeneration.

David Wildman, Head of Town Centre Regeneration (Interim)

13: Dewsbury Town Deal Project Updates 51 - 64

To receive an update on Dewsbury Projects outlined in the Town Investment Plan.

Contact: Michelle Illingworth, Project Officer, Town Centres Regeneration.

14: AOB

To consider Any Other Business

15: Date of Next Meeting

4pm, Thursday 6th November 2025

Location: Dewsbury Town Hall

For Terms of Reference please visit

<https://www.kirklees.gov.uk/beta/regeneration-and-development/pdf/dewsbury-town-board-terms-of-reference.pdf>

KIRKLEES COUNCIL

DECLARATION OF INTERESTS

Dewsbury Neighbourhood Board

Name of Board Member

Item in which you have an interest	Type of interest (e.g. a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Contact Officer: Nicola Sylvester

Dewsbury Neighbourhood Board

Thursday 1st May 2025

Present: Keith Ramsay (Chair)
Councillor Graham Turner
Chief Supt Jim Griffiths
Anis Dadu
Martin Walsh
Sophie Johnson
Peter Mason
Helen Rose
Iqbal Mohamed
Christine Fox
Paul Burnett (Virtual)

In attendance: David Shepherd, Executive Director for Place
Joanne Bartholomew, Service Director, Development
David Wildman, Acting Head of Town Centres
Michelle Illingworth, Project Officer
Helen Jakes, Communication Business Partner

Observers: Councillor Nosheen Dad
Richard Thorpe, Ministry of Housing, Communities and
Local Government

Apologies: Fara Butt
Charlie Dunn
Anum Rehman
Palvinder Singh

- 1 Membership of Dewsbury Neighbourhood Board**
Apologies were received on behalf of Palvinder Singh, Anum Rehman, Charlie Dunn and Fara Butt.

2 Declaration of Interests

No interests were declared.

3 Minutes of Previous Meeting

Iqbal Mohamad, Member of Parliament (MP) recommended that the Board resolve to include in the minutes questions asked by Board Members and the answers from Board Members or council officers, to include all information, disagreements, or corrections. The recommendation was not seconded, however, Board Members did suggest that at future meetings, where Board Members would like details included in the minutes, they should indicate this during the meeting.

RESOLVED –

- 1) That the minutes of the meeting held on 26th March 2024 be approved as a correct record.
- 2) That the minutes of the meeting held on 6th February be approved as a correct record subject to the following amendment to minute item 7.
 - “Mr Mohamed raised the issue about the permanent closure of Dewsbury Sports Centre, it’s adverse impact on the potential success of various Dewsbury Town Projects and enquired if the Dewsbury Town Board can help with the repair and reopening
 - Discussion took place on the potential associated costs of reopening the sports centre, which highlighted different views from Mr Mohammed and Joanne Bartholomew in relation to costs quoted in the KMBC Cabinet report of 5 November 2024 in respect of wet and dry side re-opening. Joanne Bartholomew offered to have a discussion outside the meeting on the figures in the Cabinet report, when the report was to hand, which would allow her to clearly explain the exact figures quoted and the technicalities around the building.”

4 Admission of the Public

All items were considered in public.

5 Public Question Time

Question from Gill Young:

“Our MP is currently actively requesting Central Governments support to meet the costs estimated by Kirklees Council to reopen Dewsbury Sports Centre. The Board’s own Investment Plan text talks about our town’s ‘assets, opportunities and challenges’ and the saving of and reopening of Dewsbury Sports Centre is seen as an asset, an opportunity, and a challenge to many local residents. Will the Town Board endorse our MP’s actions and agree to support the reopening of our vital centre when the funds are agreed so that their other aspirations for the development of the town are encouraged?”

RESOLVED –

A response was provided by the Chair.

6 Deputations/Petitions

No deputations or petitions were received.

7 Chairs Update

The Chair provided an update on the following:

- That Dewsbury Town Board had been renamed to Dewsbury Neighbourhood Board in response to new government guidance.
- Sue Baker and Sam Heaton had resigned from the Board and were thanked for their contributions.
- Councillor Nosheen Dad had been appointed a member of the Board and was attending meetings from the next meeting in August 2025 when her term of office as Mayor of Kirklees had completed.
- Agendas and associated documents for Dewsbury Neighbourhood Board was to be sent electronically to Board Members for future meetings, this was in line with Kirklees Council,
- The Chair had resigned from the Board and would be leaving in late summer/early autumn 2025 once Kirklees Council had recruited a replacement. The process for recruiting a Chair to the Board would be circulated to Board Members.

RESOLVED- That the Chairs update be noted.

8 Response to questions and suggestions from Town Board Members regarding Dewsbury Sports Centre

The Board received a report responding to questions and suggestions from Town Board Members regarding Dewsbury Sports Centre (DSC). Joanne Bartholomew, Service Director of Development, advised that the Ministry of Housing, Communities and Local Government (MHCLG) had been contacted to confirm details of the Town Boards funding, along with the future Neighbourhood Plan funding.

Richard Thorpe, MHCLG informed the Board that funding had been allocated in 2021 and approved based on plans submitted at that time. The programme was ending, and Government was moving forward to a devolved approach to local growth funding. The Board noted that the project adjustment request process had been put in place to accommodate the transfer of funds between projects where there had been viability issues. MHCLG did not advocate cancelling projects and bringing in new activity, as the programme was in the final stages. Plan for Neighbourhoods' intention was small scale capital, £2 million a year, with 25% revenue.

The Board advised that they welcomed any success in securing funding from Central Government for a new Sports Centre in Dewsbury.

Iqbal Mohamed MP advised the Board that he had met with the Minister of the Department of Culture, Media and Sport following a request for funding to secure

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Dewsbury Sports Centre. Although no decision had been made, Mr Mohamed felt it was unlikely in the context of the new governments' current financial restraints that funding would be found.

Mr Mohamed, made a presentation to the Board on Dewsbury Sports Centre that included:

- Background and Development of the Sports Centre
- Impact on the Community
- Survey Timeline and Closure Controversy
- Survey Recommendations
- Possible Council Actions
- Options 1 and 2 from the Cabinet report.
- Recommendations.

Jim Griffiths, Chief Superintendent, West Yorkshire Police informed the Board that there was no evidence of increased crime, either by gangs or in anti-social behaviour relating to the closure of Dewsbury Sports Centre.

Mr Mohamed recommended that the Board resolve the following:

- 1) That the Board requests access to all the relevant documents relating to the Sports Centre from Kirklees Council.
- 2) That the Board facilitates and funds a full intrusive structural survey of the wet side by obtaining three independent quotes from suppliers and selecting a surveyor independent of Kirklees Council.
- 3) That the Board receive the intrusive survey report which would include updated repair and reopening costs based on the findings, and requests that the Board take a vote at a future meeting to repurpose the required funds from existing projects to repair and reopen DSC.

David Shepherd, Executive Director for Place, advised the Board that due process had been followed by Kirklees Council.

The recommendation was not seconded by Board Members, as it was noted that Dewsbury Sports Centre was not an asset of the Board, and it was the decision of Kirklees Council to close the sports centre.

During discussion, the Board reiterated its response to the Sports Centre which included:

- An Understanding from MHCLG that there was not the flexibility or amount needed within the Dewsbury Town Board or Neighbourhood Board funding to reopen the Dewsbury Sports Centre.
- Recognising the need for Board Members to help manage the expectations of the public in terms of the funds available to Dewsbury Town/Neighbourhood Board and the restrictions on how it could be spent.
- Acknowledging there were passionate feelings about the need for a Sports centre in Dewsbury from the public.
- Supporting any requests for funding from Central Government for a sports centre in Dewsbury.

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- Considering and contributing to the strategic needs assessment Kirklees Council was undertaking to explore approaches to address health, wellbeing, and social needs of the Dewsbury population, which was out to tender and would be commissioned shortly.
- Discussing ways in which the Board could support the outcomes of the strategic needs assessment.

Mr Mohamed commented on other funded projects where assets were owned by the Council such as the Market and felt that the area covered by the Town Board Fund was limited. Mr Mohamed also commented that he felt information regarding the Town Deal Fund boundary was incorrect due to previously being advised that Dewsbury Sports Centre was outside of the boundary, and he felt that decisions made by the Board were based on the incorrect information.

RESOLVED –

That the report be noted.

9 Footfall Data, Dewsbury Town Centre report

The Board received a report on Footfall Data in Dewsbury Town Centre. David Wildman, Acting Head of Town Centres advised that the report provided a summary of pedestrian footfall data which was presented in Appendix A of the report.

The Board noted that footfall in Dewsbury Town Centre had declined for many decades, however, the Dewsbury Town Investment Plan was currently underway/under development which would help to increase footfall. The ten-year regeneration plan would also help to identify projects that could support increased activity in the town centre. It was recommended that for transparency, footfall data be shared at least twice a year on the Boards website. This would demonstrate how footfall was changing and could capture the impact of specific events in the town.

During discussion the Board requested further information on the route causes of declining footfall, it was noted that trends identified general decline in towns which other towns across West Yorkshire had also experienced.

RESOLVED-

- 1) That the Footfall Data, Dewsbury Town Centre report be noted,
- 2) That the website for Dewsbury Neighbourhood Board be updated to include:
 - (i) Footfall data,
 - (ii) Information to ensure visibility of available data be shared twice yearly,
- 3) That Board be provided with further information regarding the decrease in footfall in Dewsbury Town Centre over the last two years at a Board strategy day.

10 Plan for Neighbourhoods Update

The Board received an update on the plan for Neighbourhoods. David Wildman, Acting Head of Town Centres advised that in March 2025 Government confirmed that the Long-term plan programme would remain but would be known as Plan for Neighbourhoods with new guidance being released. As part of the new guidance, the government requested the establishment of Neighbourhood Boards. Each Board would work in partnership with the community and local authority to develop a 'Regeneration Plan' setting out a vision for the next decade alongside a more

detailed four year 'Investment Plan'. The deadline for submission of the Regeneration Plan was Winter 2025. The Plan was to set out the activities to be delivered to achieve the three strategic objectives of the Plan for Neighbourhoods programme which were, Thriving Places, Stronger Communities, Taking Back Control. To support the development of the Regeneration Plan, an additional £200,000 capacity funding would be released in the 2025/26 financial year. This funding would only be made on completion of Board Member and boundary arrangements being agreed by MHCLG. A deadline set to confirm Neighbourhood Board Membership and boundary was 22nd April 2025.

The Board noted that Kirklees Officers had met with Government Officers from the Plan for Neighbourhoods who had visited and received a tour of Dewsbury.

During discussion, the Chair specified the importance of Board Members attending meetings in August and November 2025 as scrutiny and oversight of the plans would take place at those meetings prior to submission to Government.

RESOLVED-

- 1) That the Plan for Neighbourhoods update be noted,
- 2) That the current Terms of Reference undergo a review with updates and amendments being made as necessary during the development of the Regeneration Plan (May to December 2025),
- 3) That the final version of the Terms of Reference be submitted to Board for approval,
- 4) That the Board commits to attending meetings and workshops to support the development of the Regeneration Plan,
- 5) That the Board considers a report on the high-level programme for the draft Regeneration Plan in the November 2025 Board meeting, prior to submission to Government in December 2025.

11 Capacity Funding for Engagement

The Board received a report on Capacity Funding for Engagement. David Wildman, Acting Head of Town Centres explained that the Plan for Neighbourhoods guidance had been updated with priority changes which needed to be reflected in the Regeneration Plan, with the funding for delivery being delayed by a financial year. However, £200,000 of capacity funding had been allocated to support development of the Regeneration Plan for Dewsbury in 2025/26. To enable further engagement to take place that would build on the engagement activities undertaken in Summer/Autumn 2024, approximately one third (£66,000) of the capacity funding would be required. The distribution of funding would enable engagement and communication activities, supported by Kirklees Council consultation team and project officers. Events would be planned and delivered through this allocated resourcing and promoted through existing Board platforms.

Mr Wildman advised the Board that the £66,000 of capacity funding would be broken down as follows:

- £10,000 Event Led Engagement
- £20,000 Business Engagement
- £13,000 Communications/Profile
- £23,000 Events, planning, and resourcing

During discussion, the Board suggested that measurables of spending should be provided to ensure transparency. The Chair advised that an evaluation of investment of money would be provided to the Board.

RESOLVED-

- 1) That the Plan for Neighbourhoods Capacity Funding for Engagement report be noted,
- 2) That the Board agrees that £66,000 of the expected £200,000 Ministry for Housing Communities and Local Government capacity funding (2025/26) be allocated to support engagement activities as part of the Plan for Neighbourhoods on receipt of the funds.

12 Town Deal Project Update

The Board received a report updating the current position of Dewsbury projects outlined in the Town Investment Plan, which included:

- The Arcade
- Civic Spaces and Memorial Gardens
- Construction Skills Village
- Sustainable Transport Modes
- Dewsbury Market and Urban Realm

David Wildman, Acting Head of Town Centres advised that following a strategy day with Board Members there was a suggestion to improve the content of progress/programme and funding risks in the report to provide further details on project risks.

The Chair of the Board commented on the judicial review of Chidswell site and asked if support was needed to be given to Kirklees College to identify a different site for the skills hub. Helen Rose, Kirklees College explained that Kirklees College were exploring options.

The Board noted that the complexities on the Arcade project included structural challenges with the build project.

RESOLVED- That the Dewsbury Town Deal Project Update be noted.

13 Communication Update

The Board received a verbal Communication update from Helen Jakes, Communication Business Partner, Kirklees Council who advised that there would be an engagement site at Dewsbury Market where the public could visit and receive updated information on the Market plans and wider Dewsbury Blueprint. The engagement site would remain at the Market site until later in the year where it would then move to the Town Centre.

Ms Jakes explained that options were being considered around making the Blueprint presence more visible in the Town Centre, however, this would be dependent on funding.

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One of the priorities for the team was to source cover due to the end of Counter Contexts contract. Kirklees Council had offered to support for a limited period to ensure that Dewsbury Neighbourhood Boards communication channels remained active until another contract was in place.

During consideration of this item, the Board asked what other promotional work was taking place around the town centre to advertise projects. Ms Jakes advised that there were boards planned to be placed outside the town hall later in the year, with the engagement container being located around that area.

The Board noted that Council Officers were exploring empty shops in the town centre to promote artwork which was vibrant and would catch the public's attention. The precinct was an area that was being considered. Iqbal Mohamed MP offered the use of his surgeries to help promote activities.

RESOLVED- That the Communication Update be noted

14 **AOB**

Peter Mason, Board Member commented on Active Travel across Dewsbury, due to the new properties that were being built by the Riverside and raised concerns on how people would travel into the town Centre. Mr Mason proposed and was seconded by the Chair that regular updates on active travel in Dewsbury be provided at future meetings. The Chair suggested that Officers consult with West Yorkshire Combined Authority regarding information they could provide.

Cllr Turner advised that Kirklees Council was aware of the issues regarding active travel and confirmed that discussions were taking place across Kirklees Council.

RESOLVED

- 1) That the Active Travel update be noted.
- 2) That regular updates on Active Travel across Dewsbury be considered at future meetings.

15 **Date of Next Meeting**

7th August 2025

Location: Dewsbury Town Hall.

DEWSBURY NEIGHBOURHOOD BOARD TERMS OF REFERENCE

AUGUST 2025

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1. Background and Geographic area

1.1 Background

In March 2025, the Ministry of Housing, Communities & Local Government (MHCLG) announced the £1.1bn Long Term Plan for Britain's Towns would continue under the re-branded name, Plan for Neighbourhoods. Dewsbury was included in the list of 55 towns that will receive £20m of endowment-style funding and support to invest over the next 10 years.

Whilst the local authority remains the accountable body for funding and executing the plan there is a requirement that the Council of the Borough of Kirklees (Kirklees Council) establishes a Dewsbury Neighbourhood Board (The Board). The Board will be responsible for developing the Regeneration Plan, working closely with local people. The membership of the Board will include an independent chair who has been invited by the local authority and who is a local community leader or local businessperson.

The Board should represent a diverse range of perspectives and include the Member of Parliament, local businesses, local councillors from the authority and a senior representative from the police. The remainder of the board can be made up of other organisations for example, Further Education colleges, community groups and local charities. Further information can be found on the Ministry of Housing, Communities and Local Government (MHCLG) website- [Plan for Neighbourhoods: prospectus - GOV.UK](#)

These Terms of Reference set out: the governance of the Board and its Members, its relationship with Kirklees Council and a clear set of roles.

1.2 Geographic area

The Geographic area for the Regeneration Plan is the [ONS Built-up Area](#) – as attached in Appendix A. Whilst the Regeneration Plan and The Board will cover the built up area geography there will be a significant focus on the town centre and the community to ensure future investment builds on and aligns with existing regeneration plans and focusses on local priorities.

2. Roles and Responsibilities

2.1 The Chair

The role of the Chair is to provide strategic leadership and direction, leading the Board to ensure it achieves its objectives, maintaining an overview of activity, and championing and supporting partnership working. Key responsibilities include:

- Upholding the Seven Principles of Public Life (the Nolan Principles, noted in Appendix B).
- Appoint a deputy chair to ensure productive working relationships.
- Effectively chairing the Board and ensuring that decisions are made by the Board in accordance with good governance principles.
- Acting as a champion for the town and providing leadership for the Board, ensuring it is community-led and embedded within the local area.
- Acting as an effective advocate and ambassador for Dewsbury at local, regional, and national levels, working with appropriate partner organisations and individuals.
- Instigate and oversee Board Effectiveness Reviews (See section 10).
- Ensuring that all Board members participate actively in the work of the Board, encouraging their attendance and engagement.
- Exert a casting vote in Board Decisions if circumstances require so.
- Engage with the local authority to consider further board membership appointments.

2.2 The Deputy Chair

The role reflects the responsibilities outlined for the Chair. The Deputy Chair should work closely with and support the Chair. Ideally, they should supplement the Chair's skills and or beneficial networks/connections to enhance development and delivery of the Plan.

2.3 Board members

Board members have a responsibility to uphold high standards of integrity and probity. They should support the Chair and Deputy Chair in instilling the appropriate culture, values, and behaviours in Board meetings and beyond.

The Board will: continue to oversee Town Deal projects and matters; develop the Regeneration Plan; and support future project delivery related to the plan. Further details on responsibilities are provided below, however, this list is not intended to be all-inclusive.

Town Deal

- Overseeing matters and projects relating to the Town Deal programme.

Development of Regeneration Plan

- Actively participate, alongside the Council, in the development of the Regeneration Plan.
- Identify the issues and priorities to focus on for the Regeneration Plan.
- Engage with the community.
- Provide advice and support and take timely decisions.

- Set out how members and local partners will use their knowledge, powers, assets, and new funding to deliver for their communities.
- Be responsible, along with the Council, in submitting a Regeneration Plan. (comprising their 10-year vision and 4 -year investment plan) no later than Winter 2025.

Delivery of Regeneration Plan

- Assist in identifying opportunities for Board members to utilise specific powers to drive forward the Regeneration Plan.
- Identify opportunities to bring in additional philanthropic or private investment to support the Regeneration Plan for the town.
- Overseeing, alongside the Council, the delivery of projects set out in the Regeneration Plan.
- Providing advice and guidance to the Council to inform the development and delivery of interventions*.
- Active participation in the delivery of interventions* including leading on activities relevant to the knowledge and experience of members.
- Make decisions by consensus or voting if necessary to support delivery of interventions*.

* At the time of producing these Terms of Reference, the interventions that will be included in the Regeneration Plan are still under development, as such, these Terms will be updated following the approval of the Regeneration Plan (see Section 10). However, it is expected that the Board will act in an advisory capacity on interventions led by the Council and will act as the lead and decision-maker for interventions as appropriate.

In addition, the Board and its members will have responsibility for:

- Upholding the Seven Principles of Public Life (the Nolan Principles noted in Appendix B.
- Publishing membership and governance arrangements (including minutes of meetings and decision logs) on the lead council's website.
- Holding and attending meetings quarterly wherever possible.
- Planning ongoing opportunities for engagement with the community to ensure communities are involved.
- Appointing subcommittees, advisory groups or working parties to include existing board members and other parties that are deemed necessary to undertake a review of the work. All sub-committees shall make regular reports on their work to the Neighbourhood Board.
- Ensuring diversity in its engagement with local communities and businesses.
- Being transparent with local people throughout the programme as to how they are investing money and using their powers.
- Coordinating resources and engaging stakeholders.
- Making decisions by consensus or voting if necessary.
- Provide advice and guidance to the Council.
- Reflecting the agreed view of the Board in discussions with partners and stakeholders.
- Taking account of the views of other stakeholders and being mindful of different views and requirements.

- Acting as an effective advocate and ambassador for Dewsbury at local, regional, and national levels, working with appropriate partner organisation and individuals.
- Formally represent the Board in meetings with other bodies and partner organisation.
- Signing a declaration of interest form and declaring interests.

2.4 Kirklees Council

Kirklees Council is the Accountable Body, it is their responsibility to:

- Uphold the Seven Principles of Public Life (the Nolan Principles).
- Support the Board in the development of the Regeneration Plan.
- Enable a delivery team, delivery arrangements and agreements.
- Ensure that decisions are made by the board in accordance with good governance principles.
- Ensure transparency requirements are met – through publication of information on their website.
- Ensure the formal approval of the Regeneration Plan by the Council's Cabinet and any subsequent approvals required to develop and implement the Plan and its projects.
- For council-led projects develop projects in detail and undertaking any necessary feasibility studies.
- Undertake any required Environmental Impact Assessments or Public Sector Equalities Duties.
- Liaise with potential private investors in identified local projects and schemes.
- Monitor and evaluate the delivery of council-led Regeneration Plan projects.
- Account for the Town's funding allocation as the accountable body.
- Ensure that relevant contracts are aligned with its own Contract Procedure Rules.

3. Membership

3.1 Board membership

The Board's membership should reflect the diversity of the town and surrounding area. The membership of the Neighbourhood Boards comprises:

- An independent Chair
- A Deputy Chair
- Two Councillors
- The MP(s) representing the town
- Local businesses and investors
- Senior representative from the police
- Other relevant local organisations

The Board can nominate a potential Board Member. The nomination will be reviewed by the Chair, the Deputy Chair and in collaboration with the Council the Chair will decide whether to endorse the nomination.

Where a person has reason to believe that the conduct of a Board Member of the Neighbourhood Board has fallen short of the standards as set out in the Code of Conduct appended to this document, encapsulated in the Nolan Principles, a complaint may be made in writing to the Chair, or the Executive Director for Placeat Kirklees Council.

Board Members will be required to adhere to the Council's Whistleblowing and Complaints Policies. [Whistleblowing Policy \(kirklees.gov.uk\)](http://kirklees.gov.uk)

A Board Member and substitute shall cease to be a member of the Neighbourhood Board in the following circumstances:

- If, following an investigation it is concluded that there has been a breach of the Board Code of Conduct as set out at Appendix B and the Council has informed the Chair and the Board. Such Board Member removed would not be entitled to be reappointed, for the avoidance of doubt, the Board will not be involved in the decision.
- If the Board Member gives written notice to the Chair of their notice of resignation to take effect on receipt by the Chair or if later, the date stated in the notice; or if the Chair is the member resigning or there is not chair in place then notice should be given to Kirklees Council.
- If the Board Member is removed/replaced by the appointing authority/organisation/relevant nominating body or ceases to be employed by the nominating body.
- In the event of a Board Members' bankruptcy, making of any arrangement or composition with their creditors, or liquidation, or in the case of an organisation, winding up, liquidation, dissolution or administration or anything analogous to any of the foregoing occurring in relation to a Board Member in any jurisdiction.
- If the Board Member is removed from membership by a majority of votes of members present at a board meeting that it is in the best interests of the board in their opinion that membership is terminated.

- Should a Board Member fail to comply with Section 5 by not submitting their Declaration of Interests, or keep their interests updated, they shall cease to be a Board Member.
- If a Board Member has failed without a reasonable excuse, accepted by the Chair in writing to attend three consecutive Board meetings in any 12-month period, the Board may by majority of votes of members present at a meeting of the Board remove the Board Member from membership.
- If a Board Member has sent a substitute (without reasonable justification/excuse, accepted by the Chair in writing) for three consecutive board meetings, the board may by a majority of votes of members present at a meeting of the Board remove the Board Member from membership.
- Except for Standards investigations, the Board shall have the power to remove a board member in circumstances set out above subject to the following procedure:
 - The Board Member has been given at least 14 clear days' notice in writing of the meeting of the Board at which the resolution will be proposed and the reasons why it will be proposed: and
 - The Board Member has been given a reasonable opportunity to make representations to the meeting in person and/or in writing. The other Board Members must consider any representations made by the Board Member and inform them of their decision following such consideration.
 - There shall be no right of appeal from a decision of the Board's decision to terminate the membership of a Board Member.

All Board Members (except for those organisations that must be a board member in accordance with Government guidance) shall serve a three-year term, starting May 2025 and retire after three years. To ensure the Board remains effective, Board Effectiveness Reviews will be undertaken throughout the life of the Regeneration Plan, see Section 10 for further details.

At the end of each three-year term, Members can seek re-appointed by request to the Chair and the Council.

3.2 Substitutes

If Board Members wish to nominate a Substitute to represent them in their absence, they should nominate their proposed Substitute at the formation of the Board or at the date they are appointed (whichever is the earlier) using the "Nomination of Substitutes" form (Appendix C). Substitutes must fill in and return a Declaration of Interest form (Appendix D) before they can act as a Substitute. A Board Member can only be represented on the Board in their absence by their duly appointed Substitute. Substitute Members will undergo a shortened induction programme so that they are fully aware to their responsibilities acting in place of the Member.

3.3 Board member conduct

All members, and substitutes of the Board shall observe the "Seven Principles of Public Life" (as detailed in the Code of Conduct attached as Appendix B to these Terms of Reference) and will be bound by the Council's own code of conduct in their work on the Board.

4. Board meetings

The Board will usually meet in public, utilising a community space or setting four times per year or as otherwise agreed by the Board. An annual schedule of meetings will be published by the Council. Virtual attendance will be permitted by the Chair in exceptional circumstances.

No decision shall be transacted at any Board meeting unless a quorum is present (see section 6).

The Council will give at least 5 clear working days' notice of all Board meetings, by publishing details on its website.

The Board will publish on the relevant website:

- A documented decision-making process outlining the voting rights of the board.
- Profiles of all board members.
- All board papers in advance of the meeting within 5 working days.
- Draft minutes of meetings following the meeting within 10 working days.
- Final minutes, once approved by the board within 10 working days.
- Any conflicts of interest reported, within the published minutes.

Each Board member shall have one vote and decisions will be by majority vote of members present made on a show of hands. In the event of an equality of votes the Chair shall have a casting vote.

Members of the public may attend formal Board Meetings except when matters are to be discussed which are commercially sensitive or confidential, in which case members of the public will be asked to leave while such matters are discussed.

Informal Board Meetings may take place from time to time. These will be private and not open to the public. Other persons and external advisers may be invited to attend all or part of any meeting as and when appropriate as observers and shall be entitled to speak at the meeting with the prior permission of the Chair but shall not be entitled to vote.

As noted in Section 2.3 and 11.3 the Board may appoint subcommittees, advisory groups or working parties to include existing board members and other parties that are deemed necessary to undertake a review of the work. All sub-commitments shall make regular reports on their work to the Board.

The Council will provide administrative and governance support to the Board.

The Board should follow lead council governance and finance arrangements when considering private reports, with the default position being that all papers are open to the public.

5. Conflicts of Interest

Any conflicts of interest should be declared to the Monitoring Officer before officially joining the board within 28 days of the request being made of the Board Member. Kirklees Council will maintain and publish a register of Board Member interests that will be reviewed annually to ensure it is up to date. Board Members should consider Declarations of Interest throughout the year and declare an interest if it arises within the 12-month period. Where a Board Member is unsure if an interest needs to be declared advice should be taken from the Monitoring Officer. A Member Declaration of Interest Form is attached as Appendix D to these Terms of Reference.

The following provisions shall apply to all Board Members should they be faced with conflicts of interest.

Should a Board Member be faced with a conflict of interest the person shall immediately declare the nature of the conflict/potential conflict and may be required under the Code of Conduct to withdraw from any business where the conflict would be relevant.

Whenever a person has an interest in a matter to be discussed at a meeting the person may not be:

- Entitled to remain present at the meeting during discussions of the matter.
- Counted in the quorum in relation to the matter.
- Entitled to vote on the matter.

The Board may, at any time, authorise a person to remain in the meeting whilst a matter in which they have or may have a conflict of interest is discussed, provided that the conflict of interest is declared and the person subject to the conflict of interest shall not be entitled to vote on the matter.

6. Quorum and Decision Making

The Board shall delegate to the Chair of the Board the authority to make urgent decisions, having consulted by way of email or other method agreed by the Board with Board members, where a Board cannot be convened in a timely manner to consider a matter. The decision shall be published as soon as practically possible once taken.

In the absence of the Chair at a formal meeting of The Board, the Deputy Chair will lead the meeting. In the absence of both the Chair and Deputy Chair the Board will vote and appoint a Chair for that meeting only. The Chair for that meeting should be from the private sector and should not be any elected person.

Kirklees Council's officers will consult the Chair from time to time on progress of works required to be undertaken on individual interventions and the Regeneration Plan. The Chair may convene an informal meeting of all or some of the Board Members to inform progress of a particular matter arising under the development of individual interventions.

The Chair may meet third parties and attend events on any matter pertaining to the Regeneration Plan and individual interventions to progress activity and outcomes.

Informal meetings and engagement with third parties will be reported back to The Board.

A quorum shall be six (6) Board Members present, provided that at least one Member representing the accountable body is present.

Each member of the Board shall have one vote which may be cast on matters considered at the meeting.

The decision making by the Board is that any decision of the Board must be a majority decision of the members present at the meeting at which the decision is made.

The Chair will have the casting vote in the event of any equality votes (this refers to whoever is present and discharging the function of Chair for the purpose of the meeting).

7. The Board's relationship with Kirklees Council

Kirklees Council will remain the accountable body for any Plan for Neighbourhood funding that is received, and any other funding received in future in relation to the Plan for Neighbourhoods.

These Terms of Reference do not change, replace, substitute for, or amend in any way the statutory powers or duties or other responsibilities of any of the people or organisations represented on The Board.

The procurement policies of Kirklees Council will apply. Any delivery partners will be identified using the procurement policies of Kirklees Council and contracts will be entered into between Kirklees Council and the delivery partner in accordance with Kirklees Council's policies and procedures including its contract procedure rules.

Kirklees Council's Cabinet will receive regular reports on progress of activities through regular performance monitoring.

Board Members shall make themselves available from time to time to meet Kirklees Council's Cabinet and / or Portfolio Holders and to attend meetings of the Council's Overview & Scrutiny Committee if invited.

8. Communications and Reporting arrangements

Meetings of the Board shall be called by the Council's Lead Officer at the request of the Chair of the Board. The agenda and papers for meetings shall be agreed by Kirklees Council and the Chair.

Unless otherwise agreed, notice of each meeting confirming the venue, time, and date together with an agenda of the matters to be discussed at the meeting shall be forwarded to each member and any other person required to attend no later than five working days before the date of the meeting. Any supporting reports and/or papers shall be sent to each member of the Board and other attendees (as appropriate) at the same time.

The proceedings and resolutions of meetings of the Board, including the names of those present and in attendance, shall be minuted. Minutes of meetings of the Board shall be approved in draft form by the Chair. Minutes shall remain in draft until approved by the Board.

9. Respecting confidentiality

On occasions the Board may wish to discuss matters where one or more members wish to retain confidentiality. This may include instances where the Board is to issue a press release or arrange an event. In such circumstances, and where specifically requested by one or more members of the Board, all Board members are expected to retain confidentiality in the context of the matters being considered.

Matters may require more stringent levels of confidentiality due to commercial sensitivity, allowing for ideas to be developed without being negatively influenced before external engagement and the Board may consider the requirement of using non-disclosure agreements in relation to discussions.

Any private information that is circulated must remain confidential, Board Members should not discuss or circulate information outside the perimeters of the board.

10. Reviews

The Government may publish further guidance on the operation and function of Neighbourhood Boards and these Terms of Reference must be reviewed in accordance with any such guidance. The Board may amend these terms of reference at any meeting subject to a majority vote. 14 days' notice must be given of any proposed changes.

10.1 Board Effectiveness Review

The membership of the Board and these terms of reference will be reviewed after 6 months following the submission and subsequent approval of the Regeneration Plan. This will ensure the membership, roles and structure best reflect and support the interventions to be delivered. This will involve an initial Board Effectiveness Review (BER) where the size, structure, expertise, and diversity of the Board will be considered. Following the initial BER in May 2026 (or later if approval of the Regeneration Plan is delayed), further reviews will take place as follows:

- January-March 2028: to review the Board membership ahead of the 3-year date for Board Members to retire (as per section 3.1)
- January-March 2030: to review the Board aligned with the end of the initial four-year investment period.

The Chair may undertake this review or may decide to appoint/ request an external reviewer. The reviews will be expected to consider:

- Size, structure, expertise, and diversity of the Board
- overarching culture and tone set by the board. Clarity of, and leadership given to, the purpose, direction
- quality of relationships between all board members and its relationships with stakeholders
- How the board communicates with, listens, and responds to, its organisation and other stakeholders.
- Processes for identifying, reviewing, and managing risks.
- Succession and development plans.
- Quality and timing of papers and presentations to the board.
- Quality of discussions around individual proposals and time allowed. The process the chair uses to ensure sufficient debate for major decisions or contentious issues - including how constructive challenge is encouraged.
- Effectiveness of board committees, including the Terms of Reference,
- How the board's practices, relationships and cultural norms compare with other Neighbourhood Boards.

11. Ancillary matters

11.1 Freedom of Information

The Board and its activities will be subject to Freedom of Information requests, in addition to the Data Protection Act 2018 and the Environmental Information Regulations (various). Provision will be made via Kirklees Council's website and support will be provided by Kirklees Council to manage and respond to such requests.

11.2 Public Questions

The Public can attend formal Board Meetings as observers only except where Certain parts of the agenda contain confidential, commercially sensitive, or otherwise exempt information in which case the public may be excluded from the private part of the meeting. The Public attending as observers may not participate in the discussions of the Board meeting. The Chair may exclude a member of the public to prevent misbehaviour at the meeting and in order to maintain orderly conduct. There will be (15) minutes at the start of the Board meeting agenda to respond to public questions which must be submitted in writing in advance no later than (5pm) (two) working days in advance of the meeting by email to Governance Officer at:

executive.governance@kirklees.gov.uk

11.3 Sub-groups

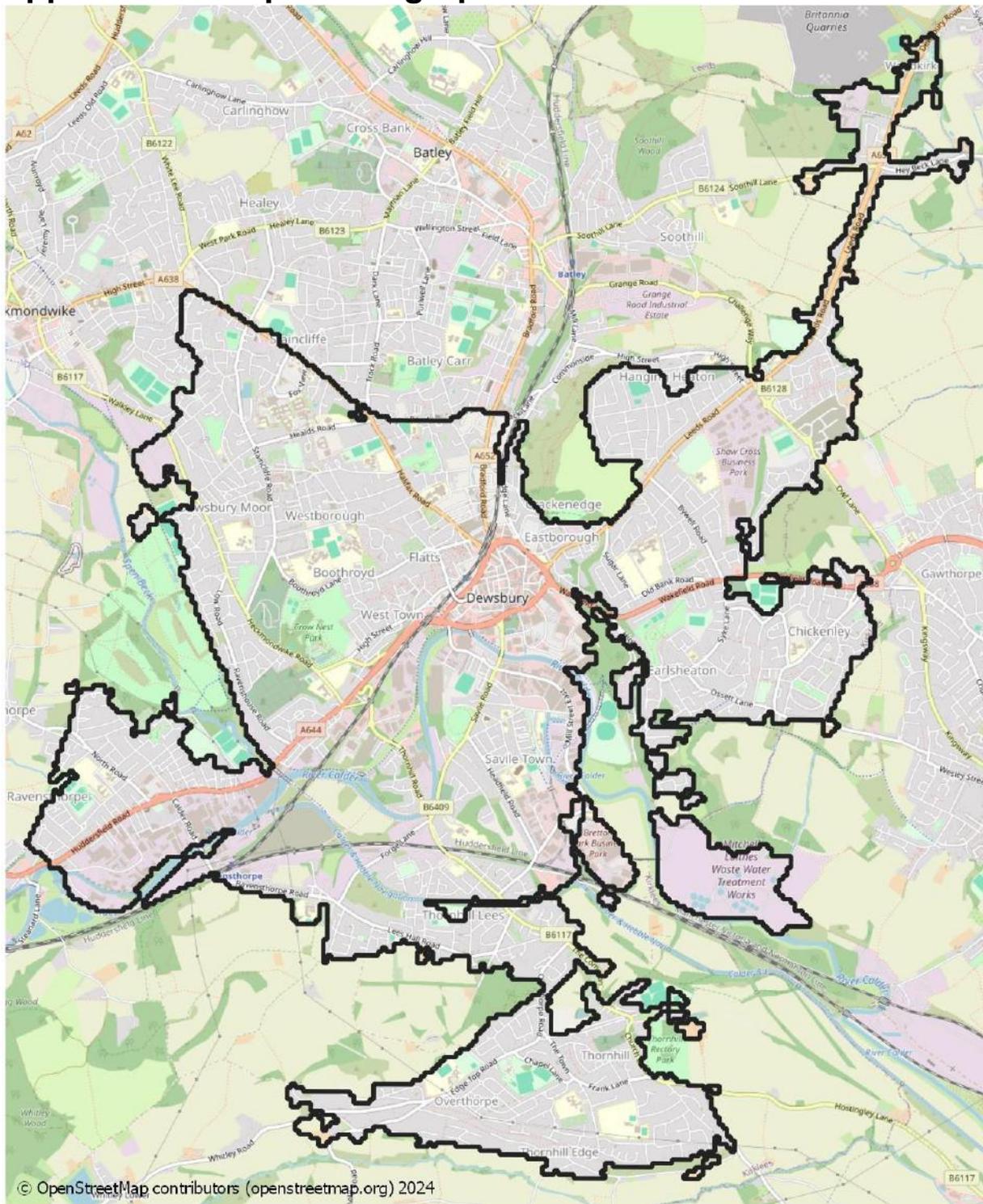
In developing and/or delivery of the Regeneration Plan, thematic sub-groups may be required, engaging people and organisations outside of the Board to support the development and delivery of the Plan.

The Board may decide to establish a sub-group and lead for each of the three thematic areas. This will allow for wider engagement outside of the Board in developing an evidence-based plan and supporting on-going development and delivery. The sub-groups will not require voting mechanisms and are advisory to the Board on specific matters.

Sub-groups will be approved by the Board and members of the sub-groups will adhere to the Code of Conduct set out in these Terms of Reference.

Once/If established, information relating to the sub-groups will be added as an addendum to the Terms of Reference.

Appendix A: Map of Geographic area



Appendix B: Neighbourhood Board Code of Conduct

The Neighbourhood Board has adopted this code setting out the expected behaviours required of its Board Members, acknowledging that they each have a responsibility to represent the ambition of the Regeneration Plan for Dewsbury and work constructively with Kirklees Council's Economy and Skills Service and partner organisations to develop and deliver the Regeneration Plan.

In accordance with the Plan for Neighbourhoods Guidance, when acting in a Board Member capacity, members must be committed to behaving in a manner that is consistent with the Nolan principles to achieve best outcome for our residents and maintain public confidence in the actions of the Board, namely:

SELFLESSNESS:

Holders of public office should act solely in terms of the public interest.

INTEGRITY:

Holders of public office must avoid placing themselves under any obligation to outside individuals or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or material benefits for themselves, their family or their friends. They must declare and resolve any interests and relationships.

OBJECTIVITY:

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

ACCOUNTABILITY:

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to the scrutiny necessary to ensure this.

OPENNESS:

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

HONESTY:

Holders of public office should be truthful.

LEADERSHIP:

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Conflict of Interests

Having regard to the nature of the likely interventions that will be explored as part of development of the Regeneration Plan, from time to time a conflict of interest may arise for Board Members.

A conflict of interest arises where a Board Member, a close associate, immediate family, business, organisation, or employer has an interest in a matter which is the same as, connected to or may be affected by the matter under discussion.

At a meeting, Members must declare any interest which they have in any matter to be considered at that meeting.

If the interest in the matter being discussed which a member of the public who knew of the facts would reasonably regard as so significant that it is likely to prejudice the Board Members judgement of the Board's interest in the matter, then the Board Member must declare the interest at the start of the agenda item and must not vote on the matter. However, due to the nature of information the Board Member may have relating to the topic under discussion, such as financial, viability, feasibility, and volume by way of example, the Board Member will be able to take part in the debate.

A Register of Interest will be maintained by the Monitoring Officer of the accountable body. A Member Declaration of Interest Form is attached as Appendix 2 to the Terms of Reference of The Board.

Registration of Gifts and Hospitality

Board Members must register in the Register of Members Gifts and Hospitality, held by the Council's Head of Town Centre Programmes of any gift or hospitality worth £25 or over received (or offered), in connection with their official duties as a Board Member and the source of that gift or hospitality (or offer) within 28 days of receiving it.

Acceptance by Board Members of hospitality through attendance at relevant events, conferences and other Board-related activity is acceptable where it is clear the hospitality is corporate rather than personal.

Complaints

Where a person has reason to believe that the conduct of a Board Member has fallen short of the standards set out above, encapsulated in the Nolan Principles, a complaint may be made in writing to the responsible Executive Director.

The complaint should set out as follows:

- (i) the nature of the complaint
- (ii) details of how the Board Member acted in an official Board capacity.
- (iii) details of which Nolan Principle has been breached and why.
- () if relating to a conflict of interest, details of how the conflict has occurred and impact of that conflict.

A Director will conduct a Standards investigation in response to a complaint which sets out the details at (i) to (iv) above to determine whether there has been a breach of the Code of Conduct.

Removal of a Neighbourhood Board Member from the Board

If the Director finds a breach of the Code of Conduct has taken place Kirklees Council may remove the Board Member and inform the Chair.

Appendix C: Substitute recommendation form

Substitute Member Recommendation

Main Board Member Name:

Organisation:

Signature:

Substitute member name:

Job Title:

Organisation:

Contact Details:

Email:

Telephone:

Substitute Member

SIGNED:

NAME:

DATE:

Received and agreed by the Chair of The Neighbourhood Board

SIGNED:

DATE:

Appendix D: Declaration of interest form

NOTIFICATION OF (1) DISCLOSABLE PECUNIARY INTERESTS AND (2) OTHER PERSONAL INTERESTS WHICH ARE NOT DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS OF THE DEWSBURY NEIGHBOURHOOD BOARD

I, [Name]

Being a member of the Dewsbury Neighbourhood Board do hereby give notice that I have set below in Part I of the form my disclosable pecuniary interests as defined in the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and in Part II of this form, my other personal interests which are not disclosable pecuniary interests.

Within 28 days of appointment to Dewsbury Neighbourhood Board, a Board member must register his/her disclosable pecuniary interests in a public register by providing written notification to the Kirklees Council's Lead Officer

I understand that this notification will be placed upon a public register and published on the Neighbourhood Board page of the Kirklees Council website.

I further understand that by signing this notification I am also agreeing to abide by the Neighbourhood Board Code of Conduct.

Signed

Dated

20[]

PLEASE COMPLETE THE FORMS IN PART I AND PART II BELOW FOR BOTH YOURSELF AND YOUR SPOUSE OR CIVIL PARTNER OR ANY PERSON WITH WHOM YOU ARE LIVING AS HUSBAND AND WIFE OR ANY PERSON WITH WHOM YOU ARE LIVING AS IF YOU WERE CIVIL PARTNERS.

Please use additional sheets if necessary. Any additional sheets should be marked with the number of the question to which they apply. If you have no interests relevant to a particular section, please write "None" in that section. Attached to this form is an extract from the Explanatory Notes to the Localism Act 2011 dealing with the offences which may be committed in relation to disclosable pecuniary interests.

PART I – DISCLOSABLE PECUNIARY INTERESTS

1. Employment, office, trade, profession, or vocation

Please give details of any employment, office, trade, profession, or vocation carried on by you for profit or gain. In particular you should give a brief description of the activity and the name and address of any employer, partnership or other organisation from which you receive payments.

2. Sponsorship

Please give details of any payment or provision of any other financial benefit (other than from Kirklees Council) which has been made or provided within the last 12 months in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union or political party.

3. Contracts

Please give details of any contract which is made between you (or a body in which have a beneficial interest) and Kirklees Council -

- (a) under which goods or services are to be provided or works are to be executed; and
- (b) which has not been fully discharged

[A body in which you have a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest]

4. Land

Please give details of any beneficial interest you have in land which is within the area of Kirklees Council. For these purposes the definition of land excludes an easement, servitude, interest or right in or over land which does not carry with it a right (alone or jointly with another) to occupy the land or to receive income. In particular you should provide details of any land which you own, lease, receive rent from or for which you are the mortgagee together with sufficient information to identify the location of such land.

5. Licences

Please provide details of any licence (alone or jointly with others) to occupy land in the area of Kirklees Council for a month or longer.

6. Corporate Tenancies

Please provide details of any tenancy where (to your knowledge) -

- (a) the landlord is Kirklees Council; and
- (b) the tenant is a body in which you have beneficial interest

A body in which you or such a person has a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest.

7. Securities

Please provide details of any beneficial interest in securities of a body where-

- (a) that body (to your knowledge) has a place of business or land in the area of Kirklees Council; and
- (b) either-
 - (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

[For these purposes "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.]

PART 11 – PERSONAL INTERESTS

Please list any personal interests which are NOT disclosable pecuniary interests and briefly describe your involvement. Personal interests may be interests for which you receive no remuneration or have no beneficial interest, but which may still be seen as prejudicing your decision making.

The interests you list are a matter for your discretion, but you should have regard to your duty to act in accordance with the Seven Principles of Public Life which are contained in the Code of Conduct for members of the Dewsbury Neighbourhood Board, namely:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

The following is a list of the type of personal interests you should consider including in this form but please note this is not a comprehensive list and is given only by way of example. Please ask the Head of Development and Master Planning if you require guidance.

(a) Membership of Trade Union

Note – if you are paid by a trade union, this is a disclosable pecuniary interest and should be disclosed in Part I of this form. Part II is for the disclosure of membership of a Trade Union only.

(b) External bodies to which you are appointed or nominated by the Council but for which you receive no remuneration

(any organisation of which you are a member or in a position of general control or management and to which you are appointed or nominated by Kirklees Council as its representative, but it is not a disclosable pecuniary interest. Note that being nominated as a director is a disclosable pecuniary interest.

(c) Interests in charities, societies, and other bodies

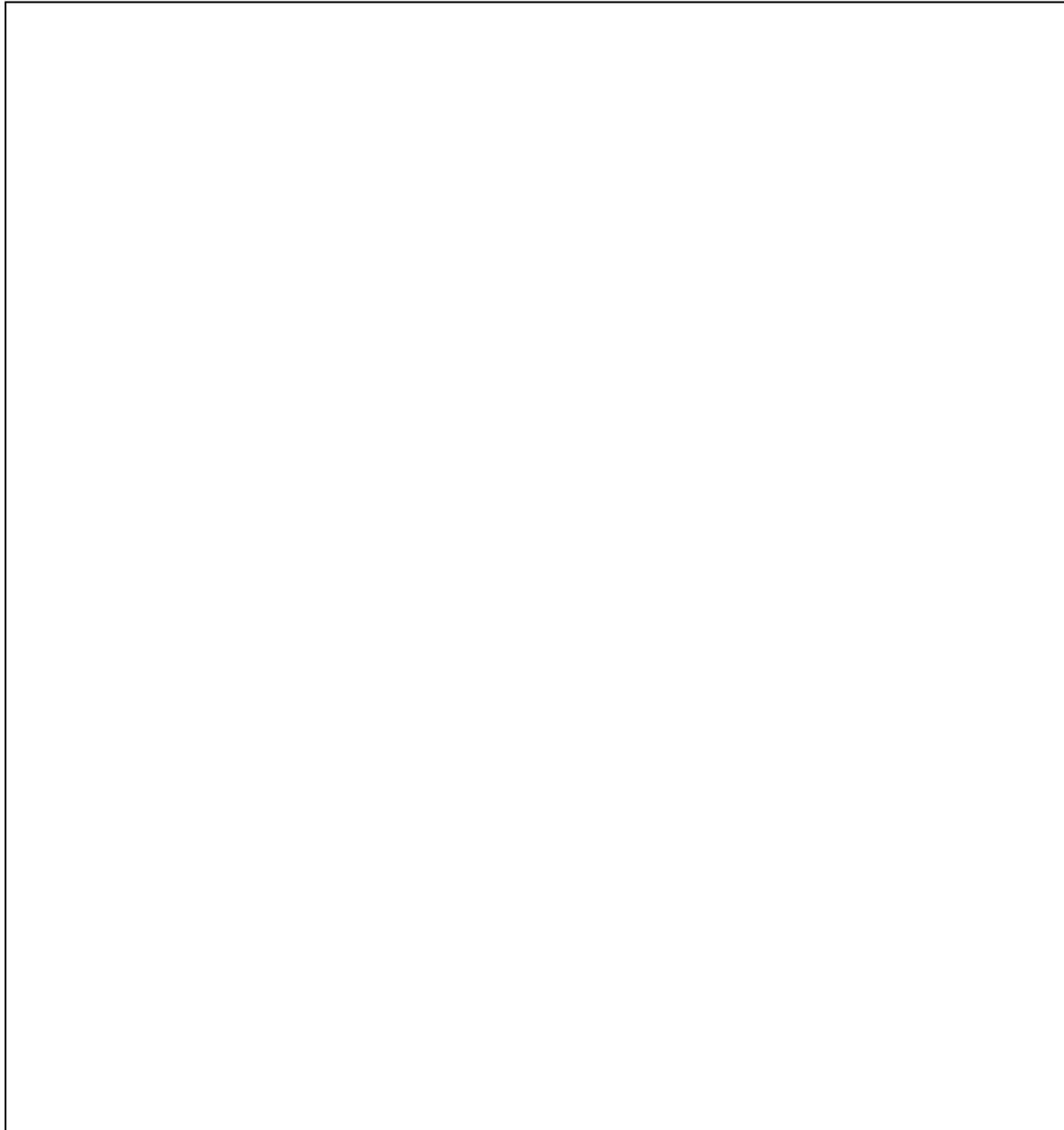
(any position of general control or management in any public authority or body exercising functions of a public nature; company, industrial and provident society, charity, or body directed to charitable purposes; bodies whose principal purposes include the influence of public policy including professional association) but it is not a disclosable pecuniary interest.

(d) Membership of a local organisation

(any local organisations of which you are a member, e.g., friends of “x”)

(e) Involvement in any organisation for which you do not receive remuneration, but the organisation may receive funding or support from the Council

(f) Receipt of benefits like for example, Council Tax Single Person's Allowance

A large, empty rectangular box with a thin black border, intended for the user to provide details regarding the items listed in (e) and (f).

Note - You are also reminded that if you have received gifts and hospitality with a value in excess of £25 you must notify the Lead Officer in writing within 28 days of receipt.

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Dewsbury Neighbourhood Board

7th August 2025

Title of report: Update: Plan for Neighbourhoods

Purpose of report: Provide an update to the Board regarding progress on the Plan for Neighbourhoods since the meeting 1st May 2025 and outline the timeline in the run up to submission.

Officer recommendations and reasons:

Board to note:

- Intervention workshop reviews led by Board members have now been undertaken.
- Board to commit to attending meetings and reviewing drafts of plans.
- Board to note progress update for capacity funding spend.
- Board to note update on capacity funding and spend.

Public or private: Public

Has GDPR been considered? Yes

2. Information required to take a decision

2.1 Background

In September 2023, the UK government launched the *Long-term Plan for Towns*, naming Dewsbury as one of the towns to receive £20 million over ten years. Following the release of initial guidance in December 2023, Dewsbury's Town Deal Board evolved into a new Town Board, which began community engagement to shape investment priorities.

Progress paused during the 2024 general election and spending review, but the Budget confirmed the programme's continuation. In March 2025, it was rebranded as the *Plan for Neighbourhoods (PfN)*, with updated guidance issued.

The government requires the creation of *Neighbourhood Boards*, which will work with communities and councils to produce:

- **A 10-year Regeneration Plan**
- **A 4-year Investment Plan**

These must align with the PfN's three strategic objectives:

- **Thriving Places**
- **Stronger Communities**
- **Taking Back Control.**

Further guidance and pre-approved interventions are provided by the government at: <https://www.gov.uk/government/publications/plan-for-neighbourhoods-prospectus-and-tools/plan-for-neighbourhoods-pre-approved-intervention>

2.2 Capacity Funding

£200k has now been received at the end of June following a submission to MHCLG of Board confirmation and Boundary.

Update on spend:

Board agreed in last meeting to allocate £66k of this funding to support:

- Engagement-Led Events
- Setting Up a Business Network
- Communications
- Planning & resourcing for Events

Engagement Led Events which have been led by The Arcade Group have started to be delivered whilst other events are still being scoped. The Food Festival Event which has had capacity funding to support this has now been successfully delivered with a high turnout of footfall in the town centre. This data set will be reported in the next footfall update, due in 3 months.

Business Network: The Arcade Group are planning their first 'opening event' and is due in early September, with further details on this due by the Arcade Group over the coming weeks.

Planning & resourcing for Events: This externally appointed position is now in post and supporting engagement led events. Extensive stakeholder mapping and engagement has already been undertaken, and an update on outputs will be given at a later board once Programme Manager has embedded into the role.

2.3 Working Groups

Intervention working groups were reestablished in thematic areas led by Board members. Working groups ensured that interventions which were agreed in August 2024, were still in alignment with #OurFutureDewsbury community engagement feedback.

These three groups were:

- Place, led by Sophie Johnson
- Safety & Security, Jim Griffiths
- Events, Engagement and Communications, led by Helen Rose.

A further meeting is due to be held in August with the leads of the groups to collectively agree top priorities for the interventions, which will then inform the next stages of development of the 4-year investment plan as part of the wider regeneration plan development.

2.4 Programme Timeline

- **July 2025**
Working Group Board-led intervention reviews
Conduct comprehensive reviews of existing interventions, assess effectiveness, and identify areas for improvement.
- **August 2025**
Writing and developing the Plan
Commence drafting of the regeneration plan based on review findings, incorporating strategic goals and stakeholder input.
- **September–October 2025**
DNB reviewing Plan / Attending meetings
Dewsbury Neighbourhood Board members to review the draft plan, provide feedback, and participate in key planning meetings (as required).
- **6 November 2025**
DNB signs off Regeneration Plan
Approval of the regeneration plan by the Dewsbury Neighbourhood Board.
- **28 November 2025**
Submission of Regeneration Plan
Official submission of the approved regeneration plan to MHCLG.

3. Implications

3.1 Working with People

Significant engagement has taken place, and further engagement will take place to shape the proposals that will be included in the Regeneration Plan. The projects and interventions to be delivered are being designed to reflect local priorities and create positive change for local people.

3.2 Working with Partners

Collaborative working with partners has formed a key element of development work to date to ensure we are achieving the best outcomes possible; and we will continue to engage with partners going forward.

3.3 Place Based Working

The development of the Regeneration Plan for Dewsbury will build on past engagements and be shaped by the community through further engagement to ensure it reflects local priorities and is tailored to the needs of Dewsbury to achieve the best outcomes for residents.

3.4 Climate Change and Air Quality

Interventions brought forward within the Plan will consider how they can help to tackle the climate emergency, reduce emissions and improve air quality.

3.5 Improving outcomes for children

The Plan will be part of helping to realise the ambition to improve our towns for all people, including children – and will help to create a long-lasting legacy that benefits the next and future generations.

3.6 Other (e.g Legal, Finance, Risk, Integrated Impact Assessment or Human Resources)

The programme, to be identified within the Plan, will have a risk and opportunity register, which will be actively managed to mitigate potential risks. An Integrated Impact Assessment will be undertaken during the development of the projects if required to consider the potential effects of active

4 Consultation/Engagement

Feedback from the Dewsbury Blueprint consultation, and the engagement undertaken during 2024 as part of the then 'Long-term Plan' has been reviewed, and additional engagement will take place as part of developing the Regeneration Plan. As projects progress statutory consultation will take place as required.

5) Options

N/A

6 Next steps and timelines

The next steps and timelines are outlined at a high-level in Section 2.4. Completing a draft of the regeneration plan alongside the updated data pack from MHCLG will be undertaken and reviewed by Board members to ensure timely delivery of submission plan.

7 Contact officer James Blamires, Project Officer, Town Centre Regeneration.

8 Background Papers and History of Decisions (If applicable) Dewsbury Town Board
1st May 2025.

<https://democracy.kirklees.gov.uk/documents/s63448/Plan%20for%20Neighbourhood%20update%20-%20010525.pdf>

9 Appendices (If applicable)

10 Service Director responsible (If applicable) Joanne Bartholomew, Service Director for Development

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Dewsbury Neighbourhood Board

Date: 7th August 2025

Title of report: Update re: Budget Reallocation

Purpose of report: Provide an update to the Board regarding progress on the Plan to reallocate Town Deal Grant.

Officer recommendations and reasons:

- Board to note the contents of this Report.
- Board to approve the recommendations to reallocate Town Fund grant to support the Arcade project.

Public or private: Public

Has GDPR been considered? Yes

1. Summary

Dewsbury was one of 101 places to be invited to develop proposals for a new generation of multi-million-pound Town Deals. The town was eligible for support from the £3.6 billion Towns Fund and was able to access £24.8m. A Town Investment Plan (TIP) was submitted in January 2021. This followed agreement from Cabinet. The Dewsbury Town Deal Board (DTDB) also endorsed the plan for submission.

On 8th June 2021 the Council received confirmation that the TIP had been accepted, and the Council was awarded £24.8m to deliver the plan; subject to signing of Heads of Terms (HoT). HoT were signed at the end of June 2021.

To maximise the full grant awarded by Ministry Housing Communities and Local Government (MHCLG) in line with the programme end point it is proposed that Town Fund Grant is reallocated from the following Town Deal projects –

- Building Grant Revival Scheme
- Creative Cultural Programme
- Sustainable Transport Modes

It is proposed that the unspent Town Fund Grant from these projects is reallocated to support the Dewsbury Arcade as a priority. The Dewsbury Arcade scheme is in construction and requires additional funds due to multiple

unforeseen issues related to the historic fabric of the building. Any remaining unspent grant is proposed to be held to support the delivery of the Dewsbury Market scheme, which has completed RIBA stage 4 design and is ready for tender.

The proposal to reallocate funding is in line with the MHCLG guidance issued August 2024. The guidance states that funding cannot be used to support new projects brought into the programme during the delivery stage, but funding can be reallocated to ensure the successful delivery of existing Town Deal projects.

2. Information required to take a decision

Reallocation of unspent Town Deal Grant

The Dewsbury Arcade project commenced works in May 2024 after securing planning, funding and a construction partner. The project has been subject to cost and time overrun due to unforeseen issues (lack of foundations, roof timber and metal work deterioration) that have been discovered during the construction phase. A forecast of £1,299,081 of additional spend is required to meet the costs based on a worst-case scenario.

The additional budget required to deliver the project will be met by reallocating the unspent Town Deal grant and Council match funding from other projects within the Town Deal Programme. These projects have either been paused or have completed under budget.

Table 1 below outlines the available unspent Town Fund grant.

Table 1. Source of Grant Underspend for Reallocation

Grant Reallocation	
Creative Culture	£313,407
Sustainable Transport	£271,850
Dewsbury Revival Grant Scheme	£1,765,593
Total	£2,350,850

It is recommended that £1,299,081 of the unspent Town Deal grant of £2,350,850 is reallocated to the Dewsbury Arcade. The remaining £1,051,768 will be held for use within the Dewsbury Market and Town Park scheme, with the detail of any reallocation shared at the November 2025 Dewsbury Neighbourhood Board.

Table 2. Distribution of Reallocated Grant Funds

Grant Recipient	
Dewsbury Arcade	£1,299,081
Dewsbury Market and Town Park	£1,051,768

Council Match Funding

The underspend of Council matched funding will be reallocated in line with financial procedure rules and applied within the Town Deal Programme where required.

3. Implications

Working with People

As part of the Dewsbury Blueprint the Council held town centre consultations and workshops in the town centre during the early part of 2020. This included a town centre presence via a blueprint shop. This work has fed into the preparation of the TIP. During November 2020 specific engagement across Dewsbury was undertaken as part of the TIP preparation. This work was carried out by a consultancy on behalf of the former Dewsbury Town Deal Board to align with Government guidance on the preparation of TIP's.

Working with Partners

Dewsbury Neighbourhood Board includes a wide of stakeholders from across the Dewsbury area including community, education, business, and development sectors as well as the Council and the local Member of Parliament.

Place Based Working

The Dewsbury Blueprint is based on the idea of working with local people and businesses to improve the town centre and this has been taken forward in the Dewsbury Town Investment Plan. The Strategic Development Framework approved by Cabinet on the 22nd January 2019 draws upon the earlier Strategic Development Framework produced in 2010. This was also a result of extensive public engagement and highlighted the importance local people place on having an attractive and vibrant town centre. The consultation carried out by the consultants 'Social' for the Dewsbury Town Deal in late 2020 provides further support to these conclusions.

Climate Change and Air Quality

The Council has declared a Climate Emergency and has adopted a 'net zero' carbon emissions target for 2038. All projects delivered through the Town Investment Plan will be assessed on a case-by-case basis to ensure that the right principles are applied to ensure they achieve or come as close to this objective as possible. The whole TIP programme has been designed to support clean growth by:

- Encouraging active travel by investing in new cycle ways and footpaths along with new public spaces such as a new town park. These investments will encourage residents to make journeys by foot or bike and which will help to improve air quality.
- Creating a vibrant town centre with a revitalised Market, the Arcade, a new town park and a programme of arts and culture activities will encourage residents to choose to stay local for recreational activities.
- The planned upgrades of many of the historical buildings through projects such as the Arcade, the building revival scheme and Field House will improve the energy efficiency of the buildings and restore and recycle existing assets.
- The TIP is supporting local town centre housing, close to public transport and other amenities. This will be a key feature of sustainable living for the town and is promoted by the TIP.

Improving outcomes for children

The regeneration of Dewsbury, particularly the town centre, has always had a family friendly emphasis. The stakeholder engagement has reconfirmed this. The projects reflect the need encouraging families back into the town. Projects such as the Town Park, and the Market have a significant focus on improving outcomes for children.

Other (e.g. Legal, Finance, Risk, Integrated Impact Assessment or Human Resources)

The Council is the "Accountable Body" to MHCLG with responsibility for receiving and managing the grant funding and delivery of the projects. Management, governance and delivery of the TIP will be overseen by the Dewsbury Neighbourhood Board (DNB) and the Council will be responsible for the delivery of projects in conjunction with the DNB and other partners.

4. Options

It is recommended that £1,299,081 of the unallocated Town Deal grant spend of £2,350,850 is reallocated to the Dewsbury Arcade scheme and the remaining

£1,051,768 held to support the Dewsbury Market and Town Park scheme as outlined in section 2.

5. Contact Officer

Andy Raleigh, Strategic Partnership Lead (Interim), Town Centres Regeneration.

6. Service Director responsible (If applicable)

Joanne Bartholomew, Service Director for Development

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Dewsbury Neighbourhood Board

Date: 7th of August 2025

Title of report: Dewsbury Town Deal, Project Update

Purpose of report: To update the Dewsbury Neighbourhood Board on the current position of the Dewsbury projects outlined in the Town Investment Plan (TIP).

Public or private: Public

Has GDPR been considered? Yes

1. Summary

Dewsbury was one of 101 places to be invited to develop proposals for a new generation of multi-million-pound Town Deals. The town was eligible for support from the £3.6 billion Towns Fund and was able to access £24.8m. A Town Investment Plan (TIP) was submitted in January 2021. This followed agreement from Cabinet. The Dewsbury Town Deal Board (DTDB) also endorsed the plan for submission.

On 8th June 2021 the Council received confirmation that the TIP had been accepted, and the Council was awarded £24.8m to deliver the plan; subject to signing of Heads of Terms (HoT). HoT were signed at the end of June 2021.

This report offers information on progress made to date and will highlight any key risks and opportunities on the seven TIP projects which have yet to reach completion, both the Creative Culture Project – Taking a Lead and Fibre Capability have completed and will not be included in this report. The seven projects this report will refer to include: -

- The Arcade
- Civic Spaces and Memorial Gardens
- Construction Skills Village
- Sustainable Transport Modes
- Dewsbury Market and Urban Realm – Former Town Park
- Daisy Hill Neighbourhood
- Building Grant Revival

2. Information to consider

The Arcade

- 2.1 The Arcade is currently in delivery; William Birch contractors commenced works in April 2024, over the last 15 months Birch have undertaken extensive works to the fabric of the building. Due to the age of the building the construction has experienced several complexities linked to lack of foundations and roof timber and cast-iron truss deterioration.
- 2.2 The project has therefore been subject to delays which have resulted in the spend forecast exceeding the current funding. The Council will seek to reallocate unspent funds from the Town Deal programme to ensure successful delivery of the scheme.
- 2.3 William Birch have made good progress with key achievements detailed in Appendix A.

Civic Spaces and Memorial Gardens

- 2.4 The Civic project continues to progress with Phase 2.1 paving replacement works ongoing on the Town Hall Apron. Three of the 6 trees have now been planted just outside the reception entrance to the town hall. Phase 2.1 was due to complete June but due to some delays associated with ground conditions the new completion date is proposed for the end of August.
- 2.5 Phase 2.2 has started with works underway to create central steps up to the memorial area. Proposed completion date currently is mid-August for the central steps and team will then move onto works for to the side steps once granite delivery is complete. As part of Phase 2.2 the construction team will move ahead to carry out preparation works for Phase 3 which will include the creation of the tree pits on Longcauseway, ramp and curb construction.
- 2.6 Phase 3 which will be the final stage to the project will see the creation of a curved seating space, additional tree planting and improvements to the existing flower beds to Longcauseway as well as the installation of lighting. This Phase will commence construction in Autumn with completion Winter 2025.

Constructions Skills Village

- 2.7 Kirklees College continue to explore the option for Springfield site campus to be considered to house a Skills Operator Hub which would see the virtual reality plant machinery being housed at Springfield College.

Building Grant Revival Scheme

- 2.8 Kirklees Council legal team have now completed the purchase of 27 Market Place. As agreed at the extraordinary meeting held on the 26th of March the Building Grant Revival Scheme grant will be supporting the capital costs associated with refurbishment and purchase of the property.

Sustainable Transport

- 2.9 Contractors Hinko have completed works on Bond Street and the Traffic Regulation Order is now complete and the road is open for access.
- 2.10 Experimental Traffic Road Order (ETRO) now in place at the bottom of Bond Street and will be in situ for up to 18 months. This forms part of the Dewsbury Movement and Accessibility Framework. The impacts of the no left hand turn out of Corporation Street into Northgate is being monitored and assessed to determine if this will become a permanent scheme.

Dewsbury Market and Market Public Realm (former Town Park)

- 2.12 The Market scheme has completed RIBA stage 4 design and is ready for tender. The Pre-Tender Estimate has been completed which indicates the scheme is deliverable with some reallocation of Town Deal Grant. Kirklees Council expect to undertake a Project Adjustment Request (PAR) with MHCLG to seek the reallocation of grants once the final scheme costs are known.
- 2.13 The temporary market HVM Residual Risk Review meeting has been completed, and design has been approved. Stage 2 Drawings have been completed for the Cliffe Street Storage unit.
- 2.14 The main scheme and temporary market planning applications have both been approved.

Daisy Hill Neighbourhood

- 2.15 Following the presentation given at Board on the 6th of February where members were notified of the plans to dispose of Neil Jordan House, recent marketing to promote the sale of the property has generated 3 interested parties.
- 2.16 Field House building works are continuing on track for completion in November 2025. There is plenty of interest in the flats and a show flat should be ready by the end of August 2025.

Other Initiatives and opportunities for Dewsbury

- 2.17 **The TransPennine Route Upgrade** is a major multi-billion-pound programme of railway improvements connecting passengers in the North between Manchester, Huddersfield, Leeds and York. The programme will transform the main line offering more reliable, faster and greener trains. Works on the Dewsbury to Leeds section of the TRU have reached the halfway mark and will offer up to six fast services and two stopping every hour between Leeds and Manchester and will include Dewsbury Train Station. [Home - Transpennine Route Upgrade](#)
- 2.18 Further opportunities in relation to transport network includes the West Yorkshire Combined Authorities (WYCA) **Mass Transit** tram system connecting Leeds to Bradford with a potential link to Dewsbury.
- 2.19 WYCA'S £23m transformation of **Dewsbury Bus Station** in partnership with Kirklees Council has started with contractors Willmott Dixon starting the first phase of works on the 9th of March. Plans include an improved interior design, better accessibility for all bus users and upgraded public entrances and exists. [West Yorkshire Combined Authority](#)

3. Implications

3.1 Working with People

As part of the Dewsbury Blueprint the Council held town centre consultations and workshops in the town centre during the early part of 2020. This included a town centre presence via a blueprint shop. This work has fed into the preparation of the TIP. During November 2020 specific engagement across Dewsbury was undertaken as part of the TIP preparation. This work was carried out by a consultancy on behalf of the former Dewsbury Town Deal Board to align with Government guidance on the preparation of TIP's.

3.2 Working with Partners

Dewsbury Neighbourhood Board includes a wide of stakeholders from across the Dewsbury area including community, education, business, and development sectors as well as the Council and the local Member of Parliament.

3.3 Place Based Working

The Dewsbury Blueprint is based on the idea of working with local people and businesses to improve the town centre and this has been taken forward in the Dewsbury Town Investment Plan. The Strategic Development Framework approved by Cabinet on the 22nd January 2019 draws upon the earlier Strategic Development Framework produced in 2010. This was also a result of extensive public engagement and highlighted the importance local people place

on having an attractive and vibrant town centre. The consultation carried out by the consultants 'Social' for the Dewsbury Town Deal in late 2020 provides further support to these conclusions.

3.4 Climate Change and Air Quality

The Council has declared a Climate Emergency and has adopted a 'net zero' carbon emissions target for 2038. All projects delivered through the Town Investment Plan will be assessed on a case-by-case basis to ensure that the right principles are applied to ensure they achieve or come as close to this objective as possible. The whole TIP programme has been designed to support clean growth by:

- Encouraging active travel by investing in new cycle ways and footpaths along with new public spaces such as a new town park. These investments will encourage residents to make journeys by foot or bike and which will help to improve air quality.
- Creating a vibrant town centre with a revitalised Market, the Arcade, a new town park and a programme of arts and culture activities will encourage residents to choose to stay local for recreational activities.
- The planned upgrades of many of the historical buildings through projects such as the Arcade, the building revival scheme and Field House will improve the energy efficiency of the buildings and restore and recycle existing assets.
- The TIP is supporting local town centre housing, close to public transport and other amenities. This will be a key feature of sustainable living for the town and is promoted by the TIP.

3.5 Improving outcomes for children

The regeneration of Dewsbury, particularly the town centre, has always had a family friendly emphasis. The stakeholder engagement has reconfirmed this. The projects reflect the need encouraging families back into the town. Projects such as the Town Park, and the Market have a significant focus on improving outcomes for children.

3.6 Other (e.g Legal, Finance, Risk, Integrated Impact Assessment or Human Resources)

The Council is the "Accountable Body" to MHCLG with responsibility for receiving and managing the grant funding and delivery of the projects. Management, governance and delivery of the TIP will be overseen by the Dewsbury Neighbourhood Board (DNB) and the Council will be responsible for the delivery of projects in conjunction with the DNB and other partners. Appendix C offers an overview of the Town Fund grant allocation as well as match funding and spend information to date for each of the TIP project.

The risks associated with each project are being monitored and managed, and Appendix D summarises the highest severity risks at present.

4 Consultation/Engagement

Feedback from the Dewsbury Blueprint consultation, and the engagement undertaken during 2024 as part of the Long-term Plan will be reviewed, and additional engagement will take place as part of developing the Regeneration Plan. As projects progress statutory consultation will take place as required.

5 Options

n/a

6. Next Steps and timelines

An overview of the key milestones is provided in Appendix B.

7. Contact Officer

Michelle Illingworth, Project Officer, Town Centres Regeneration

8 Background papers and History of Decisions

n/a

9 Appendices

Further information on the projects progress, milestones, finance and risks can be found in the following appendices accompanying this report: -

- **Appendix A** – Recent and planned progress including the current RAG status which acts as a scheme confidence based on funding position, ability to achieve planned/based target dates, resource availability, risk and severity issues.
- **Appendix B** – Key Milestones, including project start and completion date
- **Appendix C** – An overview of the Town Fund grant allocation/match funding and spend for each project
- **Appendix D** – High Severity Risks – Open Programme Awareness risk with a severity rating of 15 or above

10 Service Director responsible (If applicable)

Joanne Bartholomew, Service Director for Development

Dewsbury Town Deal Project Update Appendices
7th August 2025

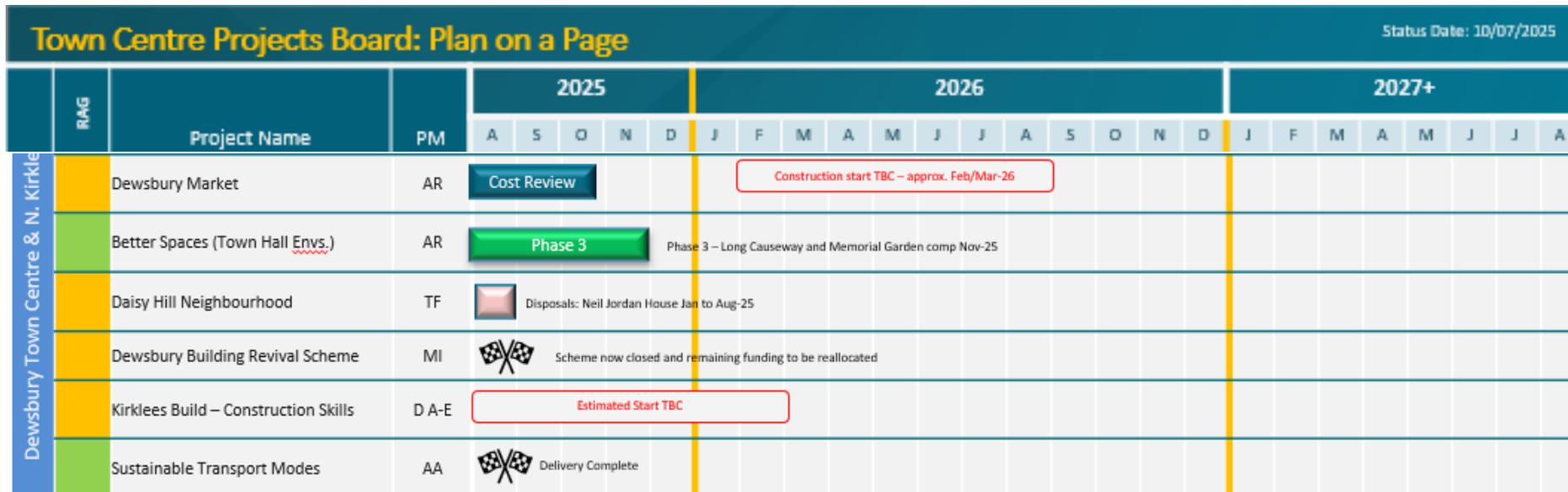
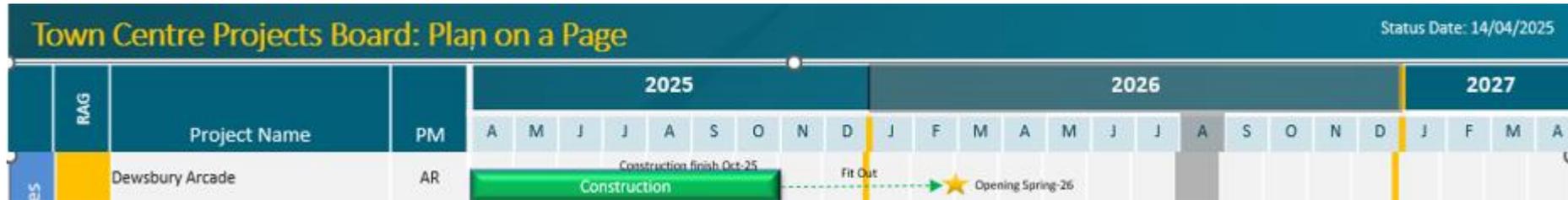
Appendix A - Recent and Planned Progress

RAG Status Scheme confidence factor, considering funding position, ability to achieve planned/baseline target dates, resource availability, risk and issue severity. August 2025.

Project Name	RAG Status	Reporting period – 1 st of May – 7 th of August 2025	Activities planned next reporting period November 2025
The Arcade	Yellow	<ul style="list-style-type: none"> • Roof works across Corporation St and the Arcade have been completed. • Moneypennies first floor steelwork completed. • Decorations and cleaning to the tops of the steel roof trusses have commenced. 	<ul style="list-style-type: none"> • Review of Market Place roof to ensure Arcade is fully watertight. • Cost & Funding review
Market/Market Public Realm (former Town Park)	Yellow	<ul style="list-style-type: none"> • Temporary Market Planning Application approved for NMA. • Main scheme Planning Application Approved. • Temporary Market HVM Residual Risk Review meeting completed, and design approved. • Temporary Market and Cliffe Street Storage costs produced. • Longcauseway toilet surveys undertaken for temporary market operation. 	<ul style="list-style-type: none"> • Cost & Funding review
Better Spaces (Public Realm) Town Hall	Green	<ul style="list-style-type: none"> • Tree pits in construction on the Longcauseway side, Wakefield Old Road completed, and trees installed • HVM consultation works now complete, and evaluation undertaken • Phase 2.1 Town Hall Apron works on going with replacement pavements works • Trees pits completed and 3 trees installed • Phase 2.2 works on site - Memorial Gardens and Longcauseway work including central steps construction now underway 	<ul style="list-style-type: none"> • Phase 3 preparation works commencing to undertake curb and ramp construction for Longcauseway area • Further works undertaken around creation of seating area • Phase 2.1 outstanding works to commence on Town Hall Way - car parking provisions, road surfacing, installation of bollards and gates.

Project Name	RAG Status	Reporting period – 1 st of May – 7 th of August 2025	Activities planned next reporting period November 2025
Construction Skills Village (Kirklees Build)		<ul style="list-style-type: none"> • Kirklees Council continuing to work with college to explore opportunities at Springfield site • Cost analysis being undertaken to ascertain project cost to develop the Springfield site option 	Confirmation of cost plan for Springfield option
Building Revival Grant Scheme		<ul style="list-style-type: none"> • Salem House application no longer progressing • BGRS now closed for new applications. • Strategic Property acquisition completed – 27 Market Place 	<ul style="list-style-type: none"> • On going capital works associated with 27 Market Place
Daisy Hill Neighbourhood/ Field House		<ul style="list-style-type: none"> • Field House – works are ongoing; three sides of the scaffolding have been taken down, one side with lift remaining for ease of access. • The steel beams and columns have all been installed. Internal walls and existing lift shaft demolition also completed • The stud partition walls are all up, the first fix of electrics is underway, and the staircase handrail has been repaired. • External stone repairs are all complete, apart from the ground floor which is now being undertaken after the scaffolding removal. • Neil Jordon House – Still actively being marketed but has received three interested parties to date. 	<ul style="list-style-type: none"> • Completion of electrics on Field House • Completion of internal fit out • Flats should be ready for sale by November 2025
Sustainable Transport Modes -		<ul style="list-style-type: none"> • Bond Street completed, Traffic Regulation Order completed and road open to access - project closed • Experimental Traffic Road Order (ETRO) implemented to the bottom of Bond Street 	<ul style="list-style-type: none"> • Outcome of ETRO known as to whether the order becomes permanent.

Appendix B – Key Milestones



Appendix C - Finance

The table offers an overview of the Town Fund grant allocation/match funding and spend for each of the TIP Projects – August 2025. **Projects now merged, but financial figures to still be reported separately**

Project	Town Fund Grant allocation	Match Funding – (secured) KC	Match Funding – (secured) Other	Total Project Budget	Total spend to date	Remaining Budget
The Arcade	£1.310m £1.246m (re allocation Creative Hub)	£2.565m	£600k Getting Build Fund £4.441m National Heritage Lottery Fund £107k NHLF Other £34k	£10.303m	£4.78m	£5.52m
Market	£6.600m **	£8.400m	£0	£15m	£4.59m	£10.41m
Market Public Realm (former Town Park) includes Better Spaces Public Realm Civic space	£6.250m **	£8.130m	£0	£14.38m	£1.98m	£12.4m
Creative Hub (Capital & Rev)	£1.680m (£1.246m reallocated, £434k remaining includes £50k RDEL)	£0	£0	£434k	£71k	£363k (£313k CDEL to be reallocated)
Building Revival	£3.150m	£1.25m	£268k Private Sector Investment £280k Heritage Action Zone (All allocated)	£4.94m £4.4m (ex-match funding)	£1.31m	£3.09m (ex-private investment)
Daisy Hill Neighbourhood and Field House	£2.220m (Daisy Hill Acquisitions £839,654, Field House £1,380,346)	£4.380m	£1.5m Heritage Action Zone, £3.170m Mood Developments/Revolving Investment Fund	£11.27m	£2.545m	£8.725m
Sustainable Transport Modes	£1.325m	£0	£0	£1.325m	£903k	£422k

Construction Skills Village	£1.5m	£750K	£0	£2.25m	£360k	£1.89m
Fibre Capability	£250k	£0	£0	£250k	£250k	£0k
Cultural Events	£515k	£26K	£194K Arts Council England, Mayors Fund, Business sponsorship	£735k	£515k (Town Fund Only)	£0

Appendix D – High Severity Risk

Highest Severity Risks Dewsbury & North Kirklees Schemes Status Date: 22/07/2025  New Risk
 & Batley LUF

Like	Like	Like	Like	Like	Log Ref	Title	Description	Scheme	Owner	Action Update
4	4	16	MP-Ri-264	Compensation Event Costs	There is a risk that there will be cost increases that are greater than the contingency/client project reserve, resulting in the need to find savings or reduce scope.	Dewsbury Arcade	Andy Raleigh	03/07 (AR): Costs have been received from Tom Sykes. The team are now progressing the PAR to access funds from budget reallocation of funds from Building Grant Revival scheme closure.		

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